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APPLICATION FOR A CUSTOMARY HOME OCCUPATION

CHO Permit #: _____
Date Received: _____
Fee Paid: _____

NAME OF APPLICANT: _____

ADDRESS: _____ MAP _____ LOT _____ ZONE _____

PHONE NUMBER: _____ CELL PHONE NUMBER: _____

NAME OF OWNER: _____

ADDRESS OF OWNER: _____

DESCRIPTION OF WORK OR PROPOSED USE: _____

Customary Home Occupation - An occupation carried on as a secondary use in a dwelling unit or accessory building by the occupant of such unit. For the use of a dwelling or accessory building in any Residential District for a "home occupation," the following conditions shall apply:

1. "Home occupation" shall include not more than one (1) of the following uses provided that such uses are clearly incidental and secondary residential purposes; dressmaker, artist, arts and crafts, writer, teacher, provided that not more than eight (8) pupils simultaneously occupy the building, musician, antique dealer, lawyer, doctor, photographer, dentist, architect, engineer or practitioner of any other profession or similar occupation which may be unobtrusively pursued in a residential area.

2. No more than one (1) nonresident shall be employed therein.

3. The use is carried on strictly by the occupant of the principal building.

4. No more than twenty-five percent (25%) of the existing net floor area of the principal and any accessory buildings not to exceed six hundred (600) square feet is devoted to such use.

5. There shall be no display of goods or wares visible from the street.

6. No advertising on the premises other than a small nonelectric sign not to exceed two (2) square feet in area and carrying only the occupant's name and his occupation. **SIGN PERMIT REQUIRED.**

7. The buildings or premises occupied shall not be rendered objectionable or detrimental to the residential character of the neighborhood because of exterior appearance, traffic emission of odor, gas, smoke, dust, noise, electrical disturbance or in any other way. In a multifamily dwelling, the use shall in no way become objectionable or detrimental to any residential use within the multifamily structure.
8. Any such building shall include no feature of design not customary in buildings for residential use.
9. Such uses as clinics, bakeries, gift shops, tearooms, tourist homes, massage, animal hospitals, kennels and others of a similar nature shall not be considered as home occupations.
10. A minimum of two (2) off-street parking spaces shall be provided. All driveways to be used in connection with such occupations shall conform to the City's Driveway Ordinance.
11. Not more than one (1) commercial vehicle in connection with such home occupation shall be stored on the premises.
12. A **CERTIFICATE OF USE** for the proposed use is issued by the Zoning Administrator verifying conformance with the preceding standards.

I/We hereby apply for a permit of a customary home occupation and by doing so state that, to the best of my/our knowledge, the information provided on this application is accurate and complete. If the application for the home occupation is approved, I/We will comply with the ordinance of the City of Dover, in the operation of a proposed use. I/We agree to allow the Code Enforcement Officer to inspect the subject-property upon demand to ensure compliance with all requirements. I/We understand that if violation of any of the criteria and conditions for a home occupation as outlined in the Zoning Ordinance occurs, the permit for the home occupation is subject to revocation.

Signature of Property Owner(s) _____

Signature of Applicant(s) _____

Office Use Only:

- ☐ Approved
- ☐ Approved with the following conditions:

- ☐ Denied

Zoning Administrator's Signature: _____